

Parent Responsibilities

Your son/daughter has been issued an iPad to improve and personalize his/her education this year. It is essential that the following guidelines be followed to ensure the safe, efficient, and ethical operation of this device:

- I will supervise my child's use of the iPad at home.
- I will discuss our family's expectations regarding the use of the Internet and email at home.
- I will supervise my child's use of the Internet and email.
- I will not attempt to repair the iPad, nor will I attempt to clean it with anything other than a soft, dry cloth.
- I will report, to the school, any problems with the iPad.
- I will not load onto or delete any software from the iPad.
- I will make sure my child recharges the iPad battery nightly.
- I will make sure my child brings the iPad to school every day.
- I understand that if my child comes to school without the iPad, I may be called to bring it to school.
- I agree to return the iPad to school when requested and/or upon my child's withdrawal from Kanawha County Schools.
- I will maintain a record of the passwords used on the device and provide the information to the district, if needed, to track the device.

Student Responsibilities

Your iPad is an important learning tool and is to be used for educational purposes. In order to take your iPad home each day, you must be willing to accept the following responsibilities:

- When using the iPad at home, at school, and anywhere else I may take it, I will follow the policies Kanawha County Schools, especially the Student Code of Conduct and Acceptable Use Policy, and abide by all local, state and federal laws.
- I will treat the iPad with care by not dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby.
- I will not lend the iPad to anyone, not even my friends or siblings; it will stay in my possession at all times.
- I will not use my iPad with email accounts other than those assigned by school and/or the WVDE (@stu.k12.wv.us)
- I will not remove programs or files from the iPad.
- I will not give out personal information when using the iPad.
- I will bring the iPad to school every day.
- I agree that email (or any other electronic communication) should be used only for appropriate, legitimate, and responsible communication. I will practice good Digital Citizenship skills.
- I will keep all accounts and passwords assigned to me secure, and will not share these with any other students.
- I will not attempt to repair the iPad.
- I will recharge the iPad battery each night.
- I will return the iPad when requested and upon my withdrawal from Kanawha County Schools.
- I will keep the iPad in its protective case at all times.

In the event that the iPad is damaged, lost or stolen, restitution will be expected. It is important to remember that the ITUNES account used on the device has the ability to track the location of the iPad (location will be indicated on a map) and remotely control a sound notification on each device. In the event of loss or theft, it is very important to notify school personnel quickly (before the battery drains). The school district will treat a lost iPad as stolen and will support the authorities in tracking the device.

I have read, understand and accept the parent/student responsibilities enclosed in this KCS Technology Handbook.

*****The entire Learning 20/20 handbook can be reviewed at <http://kcs.kana.k12.wv.us/Page/learning-20-20>**

Student Signature: _____ Date _____

Parent Signature: _____ Date _____